



Notice of a Meeting

Performance Scrutiny Committee Thursday, 9 July 2020 at 10.00 am Virtual Meeting

Please note that due to guidelines imposed on social distancing by the Government the meeting will be held virtually.

If you wish to view proceedings please click on this [Live Stream Link](#)

However, that will not allow you to participate in the meeting.

Membership

Chairman Councillor Liz Brighthouse OBE
Deputy Chairman - Councillor Jenny Hannaby

<i>Councillors:</i>	Nick Carter	Liz Leffman	Glynis Phillips
	Mike Fox-Davies	Jeannette Matelot	Judy Roberts
	Tony Ilott	Charles Mathew	Michael Waine

Notes: *A pre-meeting briefing will take place online at 9.15am on the day of the meeting.
Date of next meeting: 10 September 2020*

What does this Committee review or scrutinise?

- The performance of the Council and to provide a focused review of:
 - Corporate performance and directorate performance and financial reporting
 - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Liz Brighthouse E.Mail: liz.brighthouse@oxfordshire.gov.uk
Policy & Performance Officer	-	Lauren Rushen, Policy Officer Tel: 07990 367851 Email: lauren.rushen@oxfordshire.gov.uk
Committee Officer	-	<i>Colm Ó Caomhánaigh, Tel 07393 001096</i> <i>colm.ocaomhanaigh@oxfordshire.gov.uk</i>



Yvonne Rees
Chief Executive

June 2020

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - Guidance note on back page of the agenda**
3. **Minutes (Pages 1 - 8)**

To approve the minutes of the meeting held on 12 March 2020 (**PSC3**) and to receive information arising from them.

4. **Petitions and Public Address**

*This meeting will be held virtually in order to conform with current guidelines regarding social distancing. Normally requests to speak at this public meeting are required by 9 am on the day preceding the published date of the meeting. However, during the current situation and to facilitate these new arrangements we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e. **9 am on Friday 3 July 2020**. Requests to speak should be sent to colm.o'caomhanaigh@oxfordshire.gov.uk together with a written statement of your presentation to ensure that if the technology fails then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting.*

Where a meeting is held virtually and the addressee is unable to participate virtually their written submission will be accepted.

Written submissions should be no longer than 1 A4 sheet.

5. **COVID-19: Operation Shield - Customer Service Centre Update (Pages 9 - 12)**

10:10

Report by Director Customer and Culture for OCC and CDC.

This report is about the Council's response to protecting shielded/vulnerable people during the COVID19 response and in particular the setting up of the shielded phone line in the Customer Service Centre and how this has worked in practice.

The Committee is RECOMMENDED to note the work undertaken to support clinically extremely vulnerable residents (CEV) as identified by the NHS.

6. **Scrutiny Annual Report 2019-2020 (Pages 13 - 32)**

10:40

Report by Director of Customer and Organisational Development

The Scrutiny Annual Report highlights the key work undertaken by the Council's scrutiny committees to address current and emerging issues including the delivery of improved services for the residents of Oxfordshire.

The report 2019-2020 is presented here for approval by the Performance Scrutiny Committee and submission to full Council. Additional comments from the Committee

will be summarised by the Chairman of the Performance Scrutiny Committee at full Council on 14th July.

The Committee is RECOMMENDED to approve the Scrutiny Annual report prior to its submission to Council.

7. Business Monitoring and Management Report (Pages 33 - 96)

11:10

Report by the Corporate Director for Customers and Organisational Development and Director of Finance.

The report at Appendix 1 sets out Oxfordshire County Council's (OCC's) progress towards Corporate Plan priorities in the period 1 February to 31 March 2020. It presents and provides commentary on the provisional revenue outturn position for 2019/20 prior to the formal closure of the accounts. It also provides information on the financial impact of COVID-19 for April to June 2020.

The Committee is RECOMMENDED to note the report and consider any matters for future attention by the Committee.

8. Homecare Budgets and Future Commissioning Arrangements (Pages 97 - 102)

11:40

Report by Corporate Director of Adult and Housing Services (**PSC8**)

Homecare is a key service which helps people to live well at home, and forms part of the Council's care and support offer for people with an assessed eligible need. It is also purchased privately by people who fund their own care.

Spend on homecare forms a significant part of the Adult Social Care budget, this is a potentially growing area due to ageing demography in the County and associated increasing acuity of need.

Oxfordshire is recognised as a high payer for homecare relative to neighbouring and regional comparators, this position is described further in this paper including our thinking regarding contributory factors.

Significant work is underway to address this position and to deliver a sustainable commercial model for homecare contracting in the future. This forms part of the Adult Social Care vision for a strength-based approach in working with communities and provider partners.

The Committee is recommended to note and discuss the report.

9. Education Health and Care Plans (Pages 103 - 106)

12:10

Report by the Head of SEND (**PSC9**)

An initial report has been requested by Cllr Brighthouse and Cllr Waine to inform future reports to Education & Performance Scrutiny committees. The questions posed in the report were provided by both committee chairs.

The committee is RECOMMENDED to note the information and advise on what further work will be required to inform future scrutiny meetings.

10. Committee work programme (Pages 107 - 110)

12:30

To agree the Committee's work programme for future meetings based on key priorities and discussion in the meeting.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.